



Yorkshire & North East Lunch

Thursday 17 October 2024

12 noon arrival drink

12:30 Lunch

The Restaurant Bar & Grill, City Square, Leeds LS1 2AN

Ticket Price: £43.30 + VAT (£51.96 including VAT) per person

The ticket price includes a drink on arrival*, pre-set 2-course lunch, ½ bottle of wine per person and tea/coffee

**glass of prosecco or soft drink*



Booking Form

Investment Property Forum

Yorkshire & North East Lunch 2024

STANDARD TERMS AND CONDITIONS

- Unless otherwise stated, information given in this form will be recorded and held by the IPF for accounting and IPF marketing purposes only. We do not share this information with third parties for marketing purposes
- Places must be booked by a member of the IPF, tables at the lunch this year are larger and will be shared with other member organisations.
- Once a completed booking form has been received and accepted by the IPF, a confirmation email with the invoice for the individual place(s) will be issued. If the company name/invoice address is different to those of the person making the booking, please complete the Invoice Address section of the booking form, adding a PO number if required.
- All payments for individual place(s) must be made on receipt of the invoice and no later than **Friday 20 September 2024**.
- **Cancellation of booking including any additional places:** Cancellations must be made in writing and will be subject to a 10% administration charge. **Norefund can be made for cancellations received after Friday 20 September 2024.**
- The ticket price includes a pre-Lunch drink (glass of prosecco or soft drink), and a half bottle of wine per person with the Lunch. Any beverages in addition to this can be purchased from The Restaurant Bar & Grill on the day.
- A form will be sent to all those booking asking for their (and their guests if applicable) choice of the pre-set 2-course Lunch and ½ bottle of red or white wine. This form should be returned to the IPF no later than **Friday 20 September 2024**
- **NOTE:** Some special dietary requirements, e.g. strict kosher meals, may be subject to an additional charge, which is payable to The Restaurant Bar & Grill by the ticket holder or host, as appropriate. Please contact Hannah Prescott socialevents@ipf.org.uk for further information.
- Any changes to dietary requirements made at the event may be subject to an additional charge, which will be the responsibility of the person who booked the place(s). The IPF is not responsible for these charges.
- List of Attendees: The names of those attending must be provided in excel format (using the form which will be sent with confirmation of booking email) and returned to the IPF no later than **Thursday 3 October 2024** In addition we may need this information to contact everyone should there be any change to the event.
- For GDPR reasons, the host is responsible for obtaining express permission from their guest(s) to include their name and company details (if any) in the Guest List. Only names where permission has been granted will be included. The combined list of host and guest names (with Host Company Name if relevant) will be circulated to all attendees just prior to the event. Any changes or substitutions made after **Thursday 3 October 2024** are not guaranteed to be included in the listing.
- The IPF accepts no responsibility for the views or opinions expressed by any other persons at the event.
- The IPF accepts no liability for any damage, loss or injury in respect of those attending.
- **The IPF's Privacy Notice also applies to this booking:** www.ipf.org.uk/privacynotice.html

Investment Property Forum, Hana Workspaces, 70 St Mary Axe, London EC3A 8BE
 To book, please complete and return this form by email to **Hannah Prescott:**
socialevents@ipf.org.uk.

IPF Member Name _____

Host name (if different from IPF member) _____

Company _____

Address _____

Tel _____

Email _____

Admin contact _____ Tel _____

Admin contact email _____

I have read and agree to the Standard Terms and Conditions.	
Signed _____	
Print name _____	Date _____
Please book _____ places(s) @ £43.30 + VAT (£51.96 per person)	

INVOICE ADDRESS IF DIFFERENT FROM HOST COMPANY ABOVE	
Company (to be invoiced) _____	
Address _____	
Signed _____	Purchase Order No. (if any) _____
Name _____	Date _____

<p>Payments: Upon receipt of an invoice, payment may be made by bacs or credit/debit card. Please note that we are unable to accept Amex payments..</p> <p>Bacs: Our bank information can be found on the invoice which will be sent to you on confirmation of your booking</p> <p>Credit/Debit Card: If you would like to pay by credit/debit card please call Hannah Prescott 07425 282 559- who will be able to take card details over the phone.</p> <p>Please note that the following information (in addition to the card number, expiry date and security code) will be needed:</p> <ul style="list-style-type: none"> • Name of the card holder exactly as it appears on the card • Full address of the card account holder <p>Unfortunately we are unable to accept payment by Amex card.</p> <ul style="list-style-type: none"> • NOTE: once payment has been processed your card details are destroyed.
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